

## Third Sector Forum

**Note of the meeting held Monday 2<sup>nd</sup> September 2019 at 12.00am in Conference Room, Market House.**

**Present:** Catherine Hughson (VAS), Wendy Hand (VAS), Ellen Hughson (SBSS), Moira Bell (RVS), Anouska Civico (Mind Your Head), Lincoln Carroll (Moving On), Caroline Adamson (Shetland Bike Project), Sonia Inkster (Scalloway Youth and Community Centre), Lynn Tulloch (SBS), Stephanie Bain (Disability Shetland), Francis Richardson (Red Cross), Shona Manson (RSS), Karen Fraser (SCAS), Dawn Merrifield (SSCHAIR), Lindsey Manson (CLAN), Helen Robinson (Community Connections)

**In attendance:** Hazel Benza – Third Sector Partnership & Engagement Advisor

### Agenda

**1. Apologies:**, Ingrid Webb, Alison Moar, Janette Scantlebury, Maggie Gemmill, , Karen Eunson, Nicola Stove, Laura Stronach, Karen Hannay, Ann Williamson

**2. Note of Meeting 3<sup>rd</sup> June 2019**

The Note of the meeting held on 3<sup>rd</sup> June 2019 was approved

**3. Matters Arising**

**Interpreter Services** – No progress agreed to take off agenda

**Health centre third sector fayre**– Date agreed for 4<sup>th</sup> September places booked but more available

**4. Hazel Benza** – Slides attached from Hazel's presentation, the main theme being 'No One Left Behind' supporting people into work. The National Framework is key with diagram included in presentation. Hazel advised that there is to be a partnership agreement between the Scottish Government and Local Authorities and she asked about Employability Mapping in Shetland and the relationship with SIC employability and third sector.

Hazel advised that the National Third Sector Employability Group would be reviewing membership in October, recommendations that smaller organisation should be represented maybe through the TSI network. Also the Employability Stakeholder Group is reviewing membership with Anna Fowlie (SCVO) the chair. Hazel asked the forum members to keep in touch and thanked all for inviting her.

**5. Age and Opportunity Fayre** – Sonia Inkster informed the meeting that the planning was progressing well for the event on 8<sup>th</sup> October, Sonia handed around a leaflet to

be distributed. The invite list is a good basis for the development of a database for older people's services.

6. **ALISS** – Janette was not in attendance however a brief discussion was held regarding this platform which is primarily a NHS initiative which individual organisations input and maintain. <https://www.aliss.org/>
7. **PSP** – Lincoln advised that he had been to a meeting with the SG to find out more about Public Social Partnership (PSP) which general is defined as *'Public Social Partnerships (PSPs) are voluntary partnerships involving one or more organisations from the public and third sectors, and potentially from the private sector. They are designed to involve the third sector earlier and more deeply in the design and commissioning of public services.'* Lincoln will keep the forum informed. More information at <https://www.gov.scot/policies/third-sector/public-social-partnerships/>
8. **SCT** – Shetland Charitable Trust strategy for 2020-2025 will be available on 9<sup>th</sup> September and will be going to their board on 14<sup>th</sup> September for approval.

## 9. Training

- **Self-Directed Support training** – Legal Rights training date to be confirmed either 31<sup>st</sup> October or 1<sup>st</sup> November. Further information will be distributed.
- **MAPA (Management of Actual or Potential Aggression) Training** – Discussed needs and barriers for delivery. Anouska will speak to Iain Pearson to see if he is able to deliver. Alternatively we may have to explore another option. Wendy to send round an email to gauge numbers requiring such training. A further discussion was held regarding lone working in Market House which will be discussed further outwith the meeting.
- **Institution of Fundraising** – Full day training 11<sup>th</sup> September Introduction to Fundraising. 5.30-8.30pm 10<sup>th</sup> September 'nuts and bolts'. Spaces still available.

10. **Terms and conditions** – Harper MacLeod still awaiting date for meeting. However, Peninsula delivered a session recently and are able to offer HR and various other packages, Wendy is to pass on rough numbers of staff to get a rough estimate of costings. Anouska mentioned the EAP Employee Assistance Programme which offers telephone counselling for £1.5 per month per employee. <https://www.peninsulagrouplimited.com/> Wendy to feedback

It was raised that the terms and conditions queries had not been progressed. Anouska agree to organise a meeting for anyone that would like to explore this further.

## 11. Feedback/Newsletter – Ongoing

## 12. AOCB

**CMT** – Wendy Fed back that the meeting with CMT on 13<sup>th</sup> August was very well received and positive. We had 30 minute on the agenda and was speaking for one and half hours with lots of questions. The key message was that no participation requests had come in and the SIC would welcome and ideas for join working or potential service delivery. See <https://www.gov.scot/policies/community-empowerment/participation-requests/> Wendy has a copy of the documentation and would be happy to discuss further with any organisation.

## 13. Dates of next meetings all 12.00 – 2.00pm Mondays with lunch in the Conference Room, Market House - 2019

7<sup>th</sup> October (RVS to give presentation)  
4<sup>th</sup> November  
2<sup>nd</sup> December

<b>Actions from meeting 3<sup>rd</sup> June 2019</b>		
<b>Agenda Item</b>	<b>Action</b>	<b>Person Responsible</b>
<b>9</b>	<b>MAPA</b>	<b>Wendy Hand Anouska Civico</b>
<b>10</b>	<b>HR Peninsula Terms and Conditions</b>	<b>Wendy Hand Anouska Civico</b>